

**KENTUCKY BOARD OF SPEECH-LANGUAGE
PATHOLOGY AND AUDIOLOGY
MINUTES
September 9, 2014**

The Board Meeting of the Kentucky Board of Speech-Language Pathology and Audiology was held at the Office of Occupations and Professions, 911 Leawood Drive Frankfort, Kentucky on September 9, 2014.

MEMBERS PRESENT

Jennifer Shinn-Pettyjohn, Audiologist
George Purvis, Audiologist
Robin Harris, SLP – Board Chair
Richard Dressler, SLP
Deanna L. Frazier, Audiologist
Jan Weisberg, Otolaryngologist
Lynda Bracken
Hope Allison Porter, SLP

MEMBER ABSENT

None

OCCUPATIONS AND PROFESSIONS STAFF

Marcia Egbert, Board Administrator
Gordon Slone, Executive Director
Susan Ellis, Operations Section Supervisor

BOARD ATTORNEY

Jeremy Reed, Board Attorney

Call to Order

The meeting was called to order at 1:30 p.m. by Board Chair Robin Harris.

Minutes

A motion was made by Deanna Frazier to approve the minutes of August 12, 2014 with corrections. The motion was seconded by Richard Dressler. Motion carried unanimously.

Board Monthly Financial Report

The FY14 Monthly Financial Report for July 1, 2014 through August 31, 2014 was reviewed. No further action taken.

Licensure Status Report

The Licensure Status Report was unavailable due to the migration of the new database.

O&P Report

Marcia Egbert reported for the Office of O&P in regard to the new Database/On-line License Renewal Project and the new state-wide One-Stop Registration site. She explained that the state-wide One-Stop Registration site has encountered several issues that has, in turn, caused problems for the new Database/On-line License Renewal Project. Those issues have had to be addressed and will continue to be improved to make the application a better tool for O&P

The Commonwealth Office of Technology (COT) has been training O&P personnel on the database and the back-office portion of the database. This project continues to be a work

in progress. The O&P staff continues to learn the new system as all Boards are now live. O&P asks that the Boards bear with us as we take on these challenges.

Ms. Egbert also brought up the Statutes and Regulations Links versus Law Booklets. The booklets are posted on the individual websites and are updated after new statutes or regulations are effective and are used in Board meetings. Mr. Slone would like to ask the Board to do away with the booklets in favor of links to the Legislative Review Commission websites. Discussion followed and the Board decided to table this issue and ask that Mr. Slone attend the next Board meeting for further discussion.

Attorney Report

Jeremy Reed reported that there were no actions to report at this time.

Old Business

The Board reviewed the responses that were sent following the last Board meeting. No further action needed.

- a. NCSB 27th Annual Conference - George Purvis representing KY
- b. Speaker for KSHA Conference – Ongoing – Jennifer Shinn-Pettyjohn will contact ASHA and report back at the next meeting.
- c. E-Mail from Janet Spare – Response Complete
- d. Schedule Strategic Plan and Work Meeting - Complete
- e. Review relevant changes to the renewal letter – Complete
- f. E-Mail from Durga Devi Nackeeran – Response Complete

New Business

An e-mail from Amy Todd with a question regarding requests by their districts to exceed the caseload limits set in the statutes and regulations and what repercussions would occur if the SLP's serviced over the 65 student limit. After discussion, the Board referenced KRS 334A.180 which states that "...any SLP who violates the statutes and regulations is subject to full revocation of his or her license in addition to a fine." Allison Porter made a motion for attorney Jeremy Reed to send a letter to the Harlan County Schools referring them to the statutes and regulations and requesting that they follow the statutes and regulations that SLPs are required to adhere to. Jennifer Shinn-Pettyjohn seconded the motion and the motion passed unanimously.

The Board received an e-mail from Janet Spare with questions pertaining to caseload limits if not providing services. Chair Robin Harris asked for the input of the Board. Ms. Harris stated that we have some preschool students that are speech only. Our SLP has the due process folder and is responsible for scheduling meetings, assessments, IEP, etc, but a therapist from the hospital implements the IEP by providing the specific speech services. The SLP, in this case, do not provide any services to the child, only maintains the due process folder.

After discussion with the rest of the board we came to the consensus that if the SLP is maintaining the folders as explained in the above situation, then that student would be

considered part of their caseload. Therefore, any individual therapist could have 65 of their own students that they maintain the folder AND treat. The SLP could then maintain the folders for another 65 students that she did NOT treat as if she were supervising two SLPAs. That would be the limit of what would be acceptable for her caseload in this situation. It was suggested that this item be included in the Archives.

The Board received an e-mail and fax from Lisa Helm with questions in regard to dismissing speech and language services in the school setting. Following discussion by the Board, Chair Robin Harris asked Allison Porter to respond to Ms. Helm. The ultimate decision to dismiss speech and language services in the school setting belongs to the SLP as the licensed professional. Following the 'Considerations for Release from Speech-Language Services' and the SLP's professional opinion, ethical and appropriate decisions should be made regarding dismissal. The Board also stated that if the SLP still has concerns with the way the district is handling these decisions, he/she may want to voice those concerns to the Department of Education. The Board does not have any jurisdiction over school or district officials.

Ms. Egbert asked the Board to reconsider the wording that will be put on the Renewal Notice Postcard. The Board had decided in the last meeting to add the words "beginning December 3, 2014" to the cards. Ms. Egbert stated that the cards don't go out until mid-December. The information the Board asked her to add will have already passed and will be no reason to add it. Discussion followed on how many notices are sent to the licensees to renew their license. Ms. Egbert stated that a letter is sent in mid-November, a postcard in December, an e-mail blast in mid-January to those that have not renewed by January 15 and then another letter following the deadline to those that did not renew to remind them that they had a 30 day grace period to renew and pay a late fee. Following further discussion and because the Board felt that sending that many reminders is excessive, Richard Dressler made a motion to only send two notices, the letter in November and a postcard in mid to late December. Jan Weisberg seconded the motion. The motion passed unanimously.

Complaint Committee Report

George Purvis made the following recommendations on behalf of the Complaint Committee:

- a. 13-002 – Negotiations ongoing
- b. 2013-006 – Ongoing
- c. 2013-007 – Ongoing
- d. 2014-001 – Ongoing
- e. 2014-003 – Ongoing
- f. 2014-004 – Board authorize the attorney to enter into negotiations

Allison Porter seconded the recommendations from the Complaint Committee. The recommendations were approved unanimously.

An Administrative Order and Subpoena Duces Tecum was signed by Chair Robin Harris and will be sent back to the investigator.

Deanna Frazier made a motion to issue a complaint on behalf of the Board to a licensee that could possibly have been working without a license since January 31, 2014. Jennifer Shinn-Pettyjohn seconded the motion and it carried unanimously. Attorney Jeremy Reed will send the Complaint on behalf of the Board to Ms. Egbert for Chair Robin Harris's signature. Ms. Egbert will then assign a number and process the complaint.

Pursuant to KRS 334A:080, the Board has the power to give the Complaint Committee and Board Attorney the authority to issue subpoenas, etc. Jennifer Shinn-Pettyjohn made a motion that the Board give said authority to the Complaint Committee and Board Attorney. Discussion followed and the motion was amended to also include all future cases. The motion was seconded by Lynn Bracken. Motion carried unanimously.

Application Review

The Applications Review Committee met at 10:00 a.m. Jennifer Shinn-Pettyjohn made a motion, seconded by George Purvis to approve recommendations made from today's committee meeting of the following applicants in the appropriate areas. The motion carried unanimously.

SPEECH- LANGUAGE PATHOLOGY INTERIM – APPROVED – *Jessica Lynn Davidson, Kaylyn Evans, Elizabeth Nicholson, Mattie D. Parsley, Christina C. Stephens, Katherine Ward*

SPEECH-LANGUAGE PATHOLOGY INTERIM – EXTENSION REQUEST - APPROVED: *Laura Crawford, Michael Shane Hall, Taylor Olvey*

SPEECH- LANGUAGE PATHOLOGY – INTERIM – CHANGE IN SUPERVISION/PPE - APPROVED: *Sherri Boatright, Joshua Foster, Deborah A. Hauke, Chassen Lancaster, Shannon McCloud-Lawson, Lauren Nunn, Sara Elizabeth Redmon, Megan Elizabeth Woods*

SPEECH-LANGUAGE PATHOLOGY ASSISTANT – INTERIM APPROVED: *Ashtyn Goforth*

SPEECH-LANGUAGE PATHOLOGY- APPROVED: *Elizabeth S. Atcher, Katie Ellison, Sarah Elizabeth Gray, Hilary Hatfield, Olivia Higdon, Ellen C. Horton, Elizabeth M. Hoskins, Abbigail S. Lake, Sandy Lee Messenger, Melanie Petrushko, Kendra Pickerill, Jessica Lauren Tallent, Wesley Ray Williams*

SPEECH-LANGUAGE PATHOLOGY- APPROVED EFFECTIVE 6/10/2014: *Stacie Marable*

SPEECH-LANGUAGE PATHOLOGY- APPROVED EFFECTIVE 7/8/2014: *Charity Holbrook*

SPEECH- LANGUAGE PATHOLOGY – REINSTATEMENTS – APPROVED: *Katherine Ann Doyle, Laurie Wells*

AUDIOLOGY – APPROVED: *Laura Robin Nesbitt Galloway, Katie Marie Rupert, Kathleen T. Spilar*

CONTINUING EDUCATION: *Approval of CEU's. The approved CEU's and number of hours will be posted on the Board website at <http://slp.ky.gov> under Resources/Continuing Education.*

Travel and Per Diem

Richard Dressler made a motion to approve payment of travel expenses and per diem compensation to eligible members in attendance at today's meeting. The motion was seconded by George Purvis. The motion carried unanimously.

Next Meeting

After discussion, the Board approved several dates to choose from to hold the next meeting to be followed by the Strategic Planning Meeting. The first choice was October 7 with the second choice being October 12 and third choice of November 2. Ms. Egbert will contact the facilitator, Anne Olson, to see if she is available any of those dates and then inform the Board of the date chosen and add the information to the minutes. After talking with Dr. Olson, the next Board meeting will be held on October 7, 2014 at the Occupations and Professions Office, 911 Leawood Drive, Frankfort, KY 40601. Reviews and the Complaint Committee will begin at 8:00 a.m. with the Board meeting to follow at approximately 10:00 a.m. Lunch will be catered and the Strategic Planning Meeting will begin at 2:00 p.m. with dinner also being catered. The Strategic Planning Meeting will continue until all agenda items are completed

Adjournment

Richard Dressler made a motion to adjourn seconded by George Purvis. The motion was approved unanimously. The Board meeting was adjourned by Chair Robin Harris at 2:15 p.m.

Respectfully Submitted,

Marcia Egbert
Board Administrator

